



DETAILED MINISTRY DESCRIPTION

*Living God's Word,
Sharing God's Love*

Lay/Reserve Member to Annual Conference

LUMC Vision

To be a beacon of God's amazing grace that empowers people's lives to celebrate, demonstrate, and acclaim the awesome power of the risen Lord, Christ Jesus.

Title

Lay and Reserve Member to Annual Conference.

Purpose

To be an informed and involved member of the LUMC delegation to the SC United Methodist Annual Conference, which is generally held during the first week of June each year.

Responsible to

Church Council Chair and Pastoral staff.

Description of duties

- Become familiar with the Vision and Mission statements of the church.
- If the annual conference is held outside of the Columbia area, coordinate with the pastoral staff and other lay members attending on transportation to and from and lodging accommodations.
- Familiarize yourself with all pre-conference materials. Consult with Senior Pastor to determine if congregational input is necessary for items that will be voted upon at the conference.
- Attend the annual conference and be present for as many of the sessions as possible. Make sure you sit in a designated voting area and cast an informed vote on all measures brought before the annual conference.
- After the conference has concluded, schedule a meeting with the pastoral staff and lay members who attended to discuss how the annual conference proceedings will be shared with the congregation.

Budget Responsibilities

None.

Annual Charge Conference Attendance

The annual Charge Conference meeting is an important connectional meeting between our church and the conference. You should make every effort to attend this meeting.

Time requirements

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- Attend the 3-or 4-day sessions of the annual conference.

Term

One year, with annual renewal (if mutually desired) for a maximum of 3 years.

Training and resources

- **The Book of Discipline** - ¶251.1, 251.2, 602.4
- Cokesbury Guidelines: **Lay Leader / Lay Member** – Electronic copy is available on the LUMC Equipping Ministry webpage.
- Be familiar with the pre-conference materials and all materials received at the annual conference.

Background Check

Not required for this position.

Qualifications, skills, and gifts

- A personal and growing relationship with Christ.
- On a personal spiritual journey.
- Possess one more of the following spiritual gifts:
 - Discernment (D)
 - Faith (D)
 - Knowledge (R)
 - Wisdom (D)

* R - Required; D - Desirable

Benefits to the Servant

To become knowledgeable in the governing procedures of the SC United Methodist Conference and to take an active part in determining the policies and procedures that guide our annual conference.