



*Living God's
Word, Sharing
God's Love*

DETAILED MINISTRY DESCRIPTION

Witness Team Vice Chair

Witness Team Vision

Through the activities, ministries, and other programs undertaken by the Witness Team...to be a beacon of God's amazing grace that empowers people's lives to celebrate, demonstrate, and acclaim the awesome power of the risen Lord, Christ Jesus.

Title

Witness Team Vice Chair.

Purpose

The Vice Chair of the Witness Team is responsible for working with the Witness Team Leader to provide leadership and support for evangelism, hospitality, membership care, and spiritual growth activities.

Responsible to

Witness Team Leader and Church Council.

Description of duties

- To work with the assigned ministerial staff member and the church council to make witness ministries a vital part of the congregation's total ministry.
- Support the Work Area Leaders for Evangelism, Hospitality, Membership Care, and Spiritual Growth. Currently the Vice Chair for Witness provides support for Membership Care and Spiritual Growth and the Witness Team Leader provides support for Evangelism and Hospitality.
- Attend meetings of the church council and provide reports on active ministries within the Witness Team as well as programs being researched or proposed.
- Assist the Witness Chairperson in preparation of the budget request for the Witness Team for the coming year.
- In 2007, a member of the Equipping Ministry Team (EMT) which is working toward developing ministry descriptions for all volunteer positions within the church.
- Coordinating with the Natural Church Development (NCD) Team to plan appropriate ministries to address "need oriented evangelism" within and outside the church.

Budget Responsibilities

Assist the Witness Chairperson in preparing the annual budget needed to carry out the mission of the Witness Team.

Annual Charge Conference Attendance

The annual Charge Conference meeting is an important connectional meeting between our church and the conference. You should make every effort to attend this meeting. If your position requires that you report to the Charge Conference, make preparations for this report well ahead of the meeting date.

Time Requirements

- Attend 4-6 church council meetings a year.
- Attend quarterly meetings of Evangelism, Hospitality, Membership Care, and Spiritual Growth work areas as your schedule allows.
- Total monthly time commitment should average 5-10 hours.

Term

Commit to serve for one year and may be asked to serve for additional one-year terms thereafter.

Training and Resources

- Bible verses outlining the scope of evangelistic activity; Matthew 28:19-20, Mark 16:15, Acts 5:42, 1 Peter 3:15, 2 Corinthians 5:18-20).
- Bible verses concerning why we must share our faith; John 14:15, Acts 1:8, Acts 4:12, Acts 8:3, Romans 3: 10 & 23, Romans 10: 14-17, 1 Timothy 2:4, 2 Peter 3:9, and Revelation 22:17.
- Read and study other Bible verses and appropriate literature that instruct us how to prepare to share our faith, when to share our faith, and how to share our faith.

Background Check

Not required for this position.

Ministry Description Updates

It is your responsibility to review this ministry description at least once each year for changes and updates. Provide this information to the Witness Chair so that the updates can be made as needed.

Qualifications, Skills, and Gifts

- A stable and growing relationship with Christ.
- Possess one more of the following spiritual gifts:
 - Encouragement (D)
 - Helps (D)
 - Leadership (R)

* R - Required; D - Desirable

Benefits to the Servant

Demonstrating Jesus' love by obedience to His Word.