



*Living God's Word,
Sharing God's Love*

DETAILED MINISTRY DESCRIPTION

Christmas in Lexington Team Leader

Outreach Team Vision

Through the activities, ministries, and other programs undertaken by the Outreach Team to be a beacon of God's amazing grace that empowers people's lives to celebrate, demonstrate, and acclaim the awesome power of the risen Lord, Christ Jesus.

Title

Christmas in Lexington Team Leader.

Purpose

The Co-Team Leaders are responsible for planning "Christmas in Lexington" and for providing leadership and support for all the volunteers. The "Christmas in Lexington" outreach focuses its attention on enabling the congregation to reach out to others in our community and to minister to the needs of others by repairing, painting, cleaning, and doing yard work on an elderly person's home in Lexington County once each year in April.

Responsible to

Outreach Co-Chairs, Church Council, Community Concerns, Associate Pastor

Description of Duties

- Attend meetings of Outreach Ministry and provide reports on the activities of "Christmas in Lexington."
- Contact the Lexington County Recreation and Aging Commission and make site visits to proposed homes.
- Inform the church members of their opportunity to serve God through this Outreach Ministry and organize a Ministry Team.

Budget Responsibilities

Prepare an annual budget as needed.

Annual Charge Conference Attendance

The annual Charge Conference meeting is an important connectional meeting between our church and the conference. You should make every effort to attend this meeting. If your position requires that you report to the Charge Conference, make preparations for this report well ahead of the meeting date.

Time Requirements

The Outreach Teams meets approximately 6-9 times a year and as needed per events. Total monthly time commitment should average approximately 2 hours. Attend meetings of the Lexington County Recreation and Aging Commission and make site visits -- approximately 4 hours. Make calls, prepare inserts and bulletin boards to inform congregation time and place of the event -- approximately 3 hours. Meet with volunteers at chosen site and give encouragement, support and food to the volunteers sharing in this ministry all day.

Term

Commit to serve for one year and may be asked to serve for additional one-year terms thereafter.

Training and Resources

- Attend training or informative meetings in community pertaining to the “Christmas in Lexington” ministry.
- Attend workshops and seminars within the church that motivate and inform.
- Encourage hands-on activities that will enrich our lives, as well as those we serve.
- Provide resources and hands-on training for the team members when available.
- Share devotions and Bible verses with the Team outlining the scope of outreach activities.

Background Check

Not required for this position.

Ministry Description Updates

It is your responsibility to review this ministry description at least once each year for changes and updates. The Leader Orientation Meeting that is held in January is a good time to do this. You are also responsible for updating the ministry description for your team members if one is available. Your team members should provide input for those updates.

Qualifications, Skills, and Gifts

- Ability to plan, listen, encourage, help, and provide leadership to volunteers.
- Willingness to serve however needed.
- Ability to motivate and recruit others.
- Spiritual Maturity - To be determined.
- Possess one more of the following spiritual gifts:
 - Encouragement (R)
 - Leadership (D)
 - Helps (D)
- Possess one or more of the following personal styles:
 - Organized (R)
 - Goal-oriented (D)
 - Motivating (D)
- Possess one or more of the following skills:
 - Planning (R)
 - Communications (D)
 - Interpersonal (D)

* r - Required; D - Desirable

Benefits to the Servant

Demonstrating Jesus' love by obedience to His Word through the use of our gifts and abilities to fulfill the command to "go and make disciples" and by inviting and equipping others to share in reaching out with the love of God.