



*Living God's  
Word, Sharing  
God's Love*

## **DETAILED MINISTRY DESCRIPTION**

### ***Nurture Team Vice Chair***

#### ***Nurture Team Vision:***

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#### ***Title:***

Nurture Team Vice Chair.

#### ***Purpose***

The Nurture vice chairman assists the leader with coordinating and providing leadership, direction and support for the team in the church's programs that include stewardship, worship, Christian education, children's ministries and adult ministries. The assistant team leader will be responsible for assisting each work area in acquiring the appropriate personnel, support and resources for the implementation of effective programs for the church's mission of .....

#### ***Responsible to***

Church council and the congregation.

#### ***Description of Duties:***

##### **Assist the Nurture Team Leader in the following areas:**

- Work with work area leaders within Nurture to develop, set priorities and goals for overall the direction of the various programs within the Nurture team.
- Assist the Nurture Team Leader to identify specific needs to ensure the execution of such programs and initiatives developed by the various work areas within Nurture.
- Demonstrate an attitude and set an example of servant leadership for the team.
- Assist in planning meetings of the Nurture Team.
- Provide continual prayer for the Nurture Team and realization of Gods blessing on this ministry.

#### ***Budget Responsibilities:***

Assist in preparing the annual budget needed to carry out the mission activities of the Nurture Team.

### ***Annual Charge Conference Attendance***

The annual Charge Conference meeting is an important connectional meeting between our church and the conference. You should make every effort to attend this meeting. If your position requires that you report to the Charge Conference, make preparations for this report well ahead of the meeting date.

### ***Time Requirements:***

The time required is flexible, averaging one to three hours per month, in meetings and planning and support. Assistant fills in with responsibilities when the leader is unable to do so.

### ***Term:***

The Nurture Team assistant leader should commit to serving for at least one year term with the option of additional terms, per guidelines set by church council.

### ***Training and Resources:***

The Assistant Nurture Team leader should approach this ministry with a willingness to serve and attend all available training session provided. In addition, the assistant team leader should meet with his/her predecessor on previous year's events, programs, issues and opportunities. Be familiar with programs and training offered through the Annual Conference.

### ***Ministry Description Updates***

It is your responsibility to review this ministry description at least once each year for changes and updates. The Leader Orientation Meeting that is held in January is a good time to do this.

### ***Qualifications, skills and gifts:***

- Willingness to commit to attending necessary scheduled meetings including Church Council.
- Ability to work with and communicate well with others.
- Willingness to serve others.
- On a personal spiritual journey.
- A personal and growing relationship with Christ.
- Possess one or more of the following spiritual gifts:
  - Administration (R)
  - Faith (R)
  - Leadership (R)

\* R - Required; D - Desirable

### ***Benefits***

Satisfaction of doing God's work while utilizing your fits and abilities as a vital part of enhancing the Nurture Team.